



We know the East Coast best!

Become an Agent with Premier today!

**It's easy! Simply complete and return our Agent Accreditation and Agreement Forms
and we'll have you set up to book in no time!**

As a Premier Agent, you will receive 15% commission on all express and freight ticket sales.

There are no account-keeping fees and you may receive staff discounts for travel on all of our services!

Premier Motor Service operates a number of daily services between Eden & Cairns, with competitive pass tickets and discounted concession fares.

Bookings can be made either over the phone with hand-written tickets, or through our quick and easy online web-booking system. You choose!

Be sure to complete the Online Login Request Form if you would like to be set up to book online.

Once you become accredited with us you will receive all the necessary tickets, timetables and account information to get you started today!

If you have any queries or need any further information please contact one of our friendly reservation consultants on 13 34 10. We look forward to having you on board as one of our agents!



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10 Investigator Street, South Nowra NSW 2541
 Phone (02) 4423 5233 Fax (02) 4421 8355 Web www.premierms.com.au
 Email reservations@premierms.com.au

APPLICATION FOR ACCREDITATION

AGENT DETAILS			
APPLICANT NAME		BUSINESS OR TRADING NAME (if applicable)	
NAME OF MANAGER/SUPERVISOR		BUSINESS NUMBER (ABN)	
STREET ADDRESS		POSTAL ADDRESS	
TELEPHONE NUMBER		FAX NUMBER	
MOBILE NUMBER		EMAIL ADDRESS	
TRAVEL AGENCY LICENCE NUMBER		AGENCY LICENCE ISSUE DATE	
DIRECTOR DETAILS			
FULL NAME	RESIDENTIAL ADDRESS	PHONE NUMBER	MOBILE NUMBER
BANK DETAILS			
BANK NAME	BRANCH NUMBER	ACCOUNT NUMBER	
Do you wish to Direct Deposit? YES [<input type="checkbox"/>] NO [<input type="checkbox"/>]			
CREDIT REFERENCES (Minimum of 3 references with contact details)			
BUSINESS / CONTACT NAME	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
BUSINESS / CONTACT NAME	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
BUSINESS / CONTACT NAME	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
BUSINESS / CONTACT NAME	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
TERMS			
<ol style="list-style-type: none"> We hereby certify that the above information is correct and undertake to comply with the regulations governing the agency for Nowra Coaches Pty Limited trading as Premier Motor Service. We agree that upon becoming an accredited agent for Nowra Coaches Pty Limited trading as Premier Motor Service, we will complete and remit the agency sales returns within five (5) days after the 15th and 30th days of each month. 			
SIGNATURE & DATE			
PRINTED NAME AUTHORISED OFFICER (Manager/Supervisor/Owner)			
SIGNATURE OF ABOVE OFFICER		DATE	



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AGENT AGREEMENT

AGENT AGREEMENT

This agreement is made on _____ (date)
 between Nowra Coaches Pty Limited trading as Premier Motor Service and Pioneer Motor Service, and
 _____ (manager name)
 of _____ (agency/business name)

AGREEMENT

1. The agent agrees that all monies collected on behalf of Premier Motor Service and Pioneer Motor Service shall be kept in TRUST, and remitted as per the conditions contained within this agreement
2. THE ACCOUNTING PERIOD FOR REPORTING OF SALES MUST BE ON A BI-MONTHLY basis as follows;
 - a. From 1st to 15th day of each month, containing tickets issued in that period
 - b. From 16th to last day of each month, containing tickets issued in that period
 - c. REMINDER INVOICES WILL ONLY BE ISSUED (including late fee) FOR MONIES NOT PAID UNDER THE TERMS OF THIS AGREEMENT
3. Reporting of sales is required as follows;
 - a. TICKETS FOR EACH PERIOD ARE TO BE SUBMITTED AS TO BE RECEIVED NO LATER THAN THE 5TH DAY AFTER THE CLOSING DATE FOR EACH PERIOD
4. The allowable rates for Express Commission are;
 - a. 15% on gross EXPRESS sales
 - b. 15% on gross FREIGHT sales
 - c. 15% on gross BUS PASS sales
 - d. N.B. Nowra Coaches Pty Limited trading as Premier Motor Service and Pioneer Motor Service reserves the right to change the commission payable on ticket and freight sales upon two (2) weeks written notice
5. Should the agent fail to remit their sales return by the due dates, late fees may be charged (which would be in the form of a reduction in commission)
6. Upon termination of this agreement the agent agrees to return all stationery and tickets to Premier Motor Service regardless of the reason for which the agreement is withdrawn
7. Claims for expenses (i.e. telephone, facsimile and postage costs etc) will not apply regardless of whether or not a penalty has been applied for receipt of late returns
8. These conditions supersede previous arrangements for commission remuneration and apply as of 1 July 1999.

SIGNATURE & DATE

To Nowra Coaches Pty Limited trading as Premier Motor Service and Pioneer Motor Service, I acknowledge and fully understand the terms and conditions in this agreement for payment of commission rates, and in particular take note of the accounting periods and penalty clauses if returns are not remitted by the due date.

Name of Authorised Officer (Manager/Supervisor/Owner) _____

Signature of Above Officer _____

Date _____

OFFICE USE ONLY

AGENT NAME	AGENT CODE
CONTACT PERSON	ACTIVE DATE
SUSPEND DATE	SUSPEND BY/REASON



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ONLINE LOGIN REQUEST

AGENT DETAILS	
AGENT NAME	AGENT CODE
BUSINESS NUMBER (ABN)	CONTACT PERSON
STREET ADDRESS	POSTAL ADDRESS
PHONE NUMBER	FAX NUMBER
MOBILE NUMBER	EMAIL ADDRESS
TERMS	
It is the responsibility of the agent to notify Premier Motor Service when a staff member with access to Premier Online leaves so that passwords can be cancelled and/or changed.	
SIGNATURE & DATE	
To Nowra Coaches Pty Limited trading as Premier Motor Service and Pioneer Motor Service, I acknowledge and fully understand that the above agency is responsible for the safekeeping and use of the code(s) and password(s) provided.	
Name of Authorised Officer (Manager/Supervisor/Owner) _____	
Signature of Above Officer _____	
Date _____	

OFFICE USE ONLY			
AGENT NAME		AGENT CODE	
CONTACT NAME		USERNAME	
APPROVAL BY/DATE		PASSWORD	
ACCESS REQUIRED			
Booking List	YES [] NO []	Print Manifest	YES [] NO []
Own Bookings	YES [] NO []	Refund Allowed	YES [] NO []
AU allowed	YES [] NO []	Deadline Editing	YES [] NO []
Reissue Ticket	YES [] NO []	Change Pincode	YES [] NO []
REMARKS / OTHER			